Using the

Initial_PY<*Plan Year*>_Provider_Type-NPI_list .xlsx

to suggest changes to the Provider Type NPI Pools

Regulatory Health Link Division, Arkansas Insurance Department November 16, 2020







USAGE NOTES

Usage Notes -1



This template enables an issuer to suggest changes to Provider Type NPI Pools (PTNPs) through the following two types of actions

- 1) New addition of a NPI (Provider) to a Provider Type (aka Criteria Code)
- 2) Removal of a NPI from a Criteria Code.

Important Note: Each current misclassification of an NPI will need two suggested changes:

- 1) Suggestion to remove the NPI from the incorrect Criteria Code, and
- Suggestion to add the NPI to the correct Criteria Code.
 (When suggesting the addition remember to use the correct Criteria Code within the "Provider Type" column.)

Usage Notes -2



There are certain columns that are mandatory depending on an addition or removal.

- a) The mandatory columns for suggesting an addition are
 - 1. Provider Type
 - 2. NPI
 - 3. Action
 - 4. NAIC Company Code
 - 5. Reason

(Providing a suggested "Taxonomy Code" qualifying the addition is optional. This is because the NPPES NPI Registry may have an incorrect or obsolete Taxonomy Code associated with the provider that does not match actual practice.)

- b) The mandatory columns for suggesting a removal
 - 1. Action
 - 2. NAIC Company Code
 - 3. Reason



The following pages walk you through the template pictorially

PICTORIAL GUIDE

Overview of Sheet



A	В	C	D	E	F	G	Н	1	J	K
	Provider Type	Provider Type Description	Taxonomy Code	Taxonomy Description	* NPI	Name	* Action	* NAIC	* Reason	
	Provider type (criteria code) of the provider * Required for proposed addition	Description of the provider type	Providers taxonomic code that places the provider within the Provider Type. For additions a carrier may suggest a taxonomy based on their internal information	Description of taxonomy Type : Classification : Specialization	NPI of provider * Required for proposed addition	Name of provider	Proposed action: Blank-no action Add - add this provider to the type Remove - remove this provider	Issuer's NAIC making requested action * Required for all actions	Reason for proposed action Required for all actions	Validation
Sample No Change:	C010	Adult/Geriatric Primary Care Providers	207Q00000X	Allopathic & Osteopathic Physicians:Family Medicine:	6543654365	Jones, James				Valid
	C010	Adult/Geriatric Primary Care Providers	207Q00000X	Allopathic & Osteopathic Physicians:Family Medicine:	5432543254	Smith, John	Remove	98765	no longer practicing	Valid
Sample Invalid:	C010	Adult/Geriatric Primary Care Providers	207Q00000X	Allopathic & Osteopathic Physicians:Family Medicine:	5432543254	Smith, John	Remove			Missing Reason
	C010		207Q00000X		4321432143		Add	98765	improperly listed in NPPES data	Valid
Sample Invalid:	C011		207Q00000X		4321432143		Add	98765	improperly listed in NPPES data	Bad Provider Type Mismatched Taxonomy
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	C010	Access to Adult/Geriatric Primary Care Pri		Allopathic & Osteopathic Physicians:Family Medicine:		Turner, Kenneth B				Valid
	C010	Access to Adult/Geriatric Primary Care Pri		Allopathic & Osteopathic Physicians:Family Medicine:		NULL				Valid
		Access to Adult/Geriatric Primary Care Pri		Allopathic & Osteopathic Physicians:Family Medicine:		McKenzie, Allan				Valid
	C010	Access to Adult/Geriatric Primary Care Pr		Allopathic & Osteopathic Physicians:Family Medicine:		McKenzie-002, Allan				Valid
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	C010	Access to Adult/Geriatric Primary Care Pri		Allopathic & Osteopathic Physicians: Family Medicine:		Fox-002, Patrick				Valid
	C010	Access to Adult/Geriatric Primary Care Pri		Allopathic & Osteopathic Physicians:Family Medicine:		Brown, John				Valid
	C010	Access to Adult/Geriatric Primary Care Pri		Allopathic & Osteopathic Physicians:Family Medicine:		Sparks, Jay				Valid
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Areas for editing additions and removals



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Addition



	Α	В	С	D	E	F	G
1		 Provider Type 	Provider Type Description	 Taxonomy Code 	Taxonomy Description	* NPI	Name
	Description:	Provider type (criteria code) of the provider * Required for proposed addition	Description of the provider type	Providers taxonomic code that places the provider within the <i>Provider Type</i> . For additions a carrier	Description of taxonomy Type : Classification : Specialization	NPI of provider * Required for proposed addition	Name of provider
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24		C010	Access to Adult/Geriatric Primary Care Pro		Allopathic & Osteopathic Physicians: Family Medicine:		Turner, Kenneth B
25		C010	Access to Adult/Geriatric Primary Care Pro	207Q00000X	Allopathic & Osteopathic Physicians:Family Medicine:	1003805870	NULL
26		C010	Access to Adult/Geriatric Primary Care Pro	207Q00000X	Allopathic & Osteopathic Physicians:Family Medicine:	1003831462	McKenzie, Allan
27		C010	Access to Adult/Geriatric Primary Care Pro	207Q00000X	Allopathic & Osteopathic Physicians:Family Medicine:	1003831462	McKenzie-002, Allan
28		C010	Access to Adult/Geriatric Primary Care Pro	207Q00000X	Allopathic & Osteopathic Physicians:Family Medicine:	1003875501	Murad-002, Sikandar
29		C010	Access to Adult/Geriatric Primary Care Pro	207Q00000X	Allopathic & Osteopathic Physicians:Family Medicine:	1003886169	Young, Tim
30		C010	Access to Adult/Geriatric Primary Care Pro	207Q00000X	Allopathic & Osteopathic Physicians:Family Medicine:	1003886169	Young, Timothy
31		C010	Access to Adult/Geriatric Primary Care Pro		Allopathic & Osteopathic Physicians:Family Medicine:		Watkins Brown, Felicia
32		C010	Access to Adult/Geriatric Primary Care Pro		Allonathic & Osteonathic Physicians: Family Medicine:		Watkins-Brown Felicia

Addition (Continued)



E	F	G	Н	I I	J	K
ription	• NPI	Name	* Action	* NAIC	* Reason	
on : Specialization	NPI of provider *Required for proposed addition	Name of provider	Proposed ac Blank - no ac Add - add this type	NAIC	Reason for proposed action * Required for all actions	Validation
opathic Physicians:Family Medicine:	6543654365	"Ad	d"		Brief Reason for (20 words or	_
opathic Physicians:Family Medicine:		Smith, John	Relitove	98765	no longer practicing	Valid
opathic Physicians:Family Medicine:	5432543254	Smith, John	Rem. ve	13.33		Missing Reason
	4321432143		Add	98765	improperly listed in NPPES ata	Valid
	4321432143		Add	98765	improperly listed in NPPES data	Bad Provider Type
	4321432143		Add	98765	improperly listed in NPP 5 data	Mismatched Taxonomy
	4321432143		Add	98765	improperly listed in No ES data	Valid (no taxonomy)
opathic Physicians:Family Medicine:		Golden, Kimberly				Valid
opathic Physicians:Family Medicine:	1003084617	Hart, Roderick				Valid
opathic Physicians:Family Medicine:	1003803321	Turner, Kenneth B				Valid
opathic Physicians:Family Medicine:	1003805870	NULL				Valid
opathic Physicians:Family Medicine:	1003831462	McKenzie, Allan				Valid
opathic Physicians:Family Medicine:	1003831462	McKenzie-002, Allan				Valid
opathic Physicians:Family Medicine:	1003875501	Murad-002, Sikandar				Valid
opathic Physicians:Family Medicine:	1003886169	Young, Tim				Valid
opathic Physicians:Family Medicine:		Young, Timothy				Valid
opathic Physicians:Family Medicine:		Watkins Brown, Felicia				Valid
		Watkins-Brown Felicia				Valid

Removal



E	F	G	Н	1	J	K
ription	* NPI	Name	* Action	* NAIC	* Reason	
konomy on : Specialization	NPI of provider * Required for proposed addition	Name of provider	Proposed action: Blank - no action Add - add this provider to the type Remove - remove this provider	Issuer's NAIC making requested action * Required for all actions	Reason for proposed action * Required for all actions	Validation
opathic Physicians:Family Medicine:	6543654365	Jones, James				Valid
opathic Physicians: Family Medicine:	5432543254	Smith, John	Remove	98765	no longer practicing	Valid
opathic Physicians:Family Medicine:	5432543254	Smith, John	Remove		The second secon	Missing Reason
	4321432143		Add	98765	improperly listed in NPPES data	Valid
	4321432143		Add	98765	improperly listed in NPPES data	Bad Provider Type
	4321432143		Add		improperly listed in NPPES data	Mismatched Taxonomy
	4321432143		Add	AIC	improperly listed in NPPES data	Valid (no taxonomy)
		"Remo	ove"		Brief Reason for ((20 words or l	•
opathic Physicians:Family Medicine:	1003038167	Golden, Kimberly				Valid
opathic Physicians:Family Medicine:	1003084617	Hart, Roderick				Valid
opathic Physicians:Family Medicine:	1003803321	Turner, Kenneth B				Valid
opathic Physicians:Family Medicine:	1003805870	NULL				Valid
opathic Physicians:Family Medicine:	1003831462	McKenzie, Allan				Valid
opathic Physicians:Family Medicine:	1003831462	McKenzie-002, Allan				Valid
opathic Physicians:Family Medicine:	1003875501	Murad-002, Sikandar				Valid
opathic Physicians:Family Medicine:	1003886169	Young, Tim				Valid
opathic Physicians:Family Medicine:	1003886169					Valid
		Young, Timothy				-
opathic Physicians:Family Medicine:	1003893579	Watkins Brown, Felicia				Valid
onathic Physicians:Family Medicine:	1003893579	Watkins-Brown Felicia				Valid

This template has some basic validation



	A	В	С	D	E	F	G	Н	T I	J	K .
1		Provider Type	Provider Type Description	 Taxonomy Code 	Taxonomy Description	* NPI	Name	* Action	* NAIC	* Reason	
	Description:	Provider type (criteria code) of the provider * Required for proposed addition		Providers taxonomic code that places the provider within the Provider Type. For additions a carrier may suggest a taxonomy based on their internal information	Description of taxonomy Type : Classification : Specialization	NPI of provider * Required for proposed addition	Name of provider	Proposed action: Blank - no action Add - add this provider to the type Remove - remove this provider	Issuer's NAIC making requested action * Required for all actions	Reason for proposed action * Required for all actions	Validation
2	Sample No Change:	C010	Adults/Contents Balance Cons Broudden	207Q00000X	Allocathic & Octoorathic Physicians (Foreity Mandialas)	CE 42CE 42CE	lease lease				Valid
			Adult/Geriatric Primary Care Providers Adult/Geriatric Primary Care Providers	207Q00000X	Allopathic & Osteopathic Physicians: Family Medicine: Allopathic & Osteopathic Physicians: Family Medicine:		Jones, James Smith, John	Remove	98765	no longer practicing	Valid
5	Sample Invalid:		Adult/Geriatric Primary Care Providers	207Q00000X	Allopathic & Osteopathic Physicians: Family Medicine:	5432543254	Smith, John	Remove	38703	no longer practicing	Missing Reason
6		C010		207Q00000X		4321432143		Add	98765	improperly listed in NPPES data	Valid
7	Sample Invalid:	C011		207Q00000X		4321432143		Add	98765	improperly listed in NPPES data	Bad Provider Type
8	Sample Invalid:	C010		207QA0000X		4321432143		Add	98765	improperly listed in NPPES data	Mismatched Taxonomy
9	Sample valid:	C010				4321432143		Add	98765	improperly listed in NPPES data	Valid (no taxonomy)
10	Additions Here ==>										
	add new rows if needed										4 `
12											
13											
14											_
15											
16											
17									_ : _ :		
18								V	alidation		
19											
20											
21								m	essages		
22	Data Starts Here ==>	C010	Access to Adult/Geriatric Primary Care Pro	207Q00000X	Allopathic & Osteopathic Physicians:Family Medicine:	1003038167	Golden, Kimberly		coouges		Valid
23	mark "Delete" if needed	C010	Access to Adult/Geriatric Primary Care Pro	207Q00000X	Allopathic & Osteopathic Physicians: Family Medicine:	1003084617	Hart, Roderick				Valid
24		C010	Access to Adult/Geriatric Primary Care Pro	207Q00000X	Allopathic & Osteopathic Physicians: Family Medicine:	1003803321	Turner, Kenneth B				Valid
25		C010	Access to Adult/Geriatric Primary Care Pro	207Q00000X	Allopathic & Osteopathic Physicians: Family Medicine:	1003805870	NULL				Valid
26		C010	Access to Adult/Geriatric Primary Care Pro	207000000X	Allopathic & Osteopathic Physicians: Family Medicine:		McKenzie, Allan				Valid
27		C010	Access to Adult/Geriatric Primary Care Pro	207000000X			McKenzie-002, Allan				Valid
28			Access to Adult/Geriatric Primary Care Pro		Allopathic & Osteopathic Physicians:Family Medicine:		Murad-002, Sikandar				Valid
29			Access to Adult/Geriatric Primary Care Pro				Young, Tim				Valid
30			Access to Adult/Geriatric Primary Care Pro		Allopathic & Osteopathic Physicians:Family Medicine:		Young, Timothy				Valid
31			Access to Adult/Geriatric Primary Care Pro		Allopathic & Osteopathic Physicians:Family Medicine:		Watkins Brown, Felicia				Valid
32			Access to Adult/Geriatric Primary Care Pro		Allopathic & Osteopathic Physicians: Family Medicine:		Watkins-Brown, Felicia				Valid
33			Access to Adult/Geriatric Primary Care Pro		Allopathic & Osteopathic Physicians: Family Medicine: Allopathic & Osteopathic Physicians: Family Medicine:		Guyer-003, Janet				Valid
34						1003900549					Valid
34 35			Access to Adult/Geriatric Primary Care Pro		Allopathic & Osteopathic Physicians:Family Medicine:		Spurgin, Randal				
			Access to Adult/Geriatric Primary Care Pro		Allopathic & Osteopathic Physicians:Family Medicine:	1003953753	Abraham, Susan				Valid
36			Access to Adult/Geriatric Primary Care Pro		Allopathic & Osteopathic Physicians:Family Medicine:		Fox, Patrick				Valid
37			Access to Adult/Geriatric Primary Care Pro				Fox-002, Patrick				Valid
38			Access to Adult/Geriatric Primary Care Pro		Allopathic & Osteopathic Physicians:Family Medicine:		Brown, John				Valid
39			Access to Adult/Geriatric Primary Care Pro		Allopathic & Osteopathic Physicians:Family Medicine:		Sparks, Jay				Valid
40			Access to Adult/Geriatric Primary Care Pro		Allopathic & Osteopathic Physicians:Family Medicine:		Prasad, Sudha				Valid
41			Access to Adult/Geriatric Primary Care Pro	207Q00000X	Allopathic & Osteopathic Physicians:Family Medicine:	1013112119	Patrick, Joseph				Valid
42		C010	Access to Adult/Geriatric Primary Care Pro	207Q00000X	Allopathic & Osteopathic Physicians:Family Medicine:	1013161363	NULL				Valid
43		C010	Access to Adult/Geriatric Primary Care Pro	207Q00000X	Allopathic & Osteopathic Physicians:Family Medicine:	1013245000	Andelin, Scott				Valid

When is an entry valid?



		F	G	Н	I	J	K
	• NPI		Name	* Action	* NAIC	* Reason	
ilization	NPI of provi * Required f addition	der for proposed	Name of provider	Proposed action: Blank - no action Add - add this provider to the type Remove - remove this provider	Issuer's NAIC making requested action * Required for all actions	Reason for proposed action * Required for all actions	Validation
vsicians:Family Medicine:	654365436		Jones, James				Valid
ysicians:Family Medicine:	543254325		Smith, John	Remove	98765	no longer practicing	Valid
vsicians:Family Medicine:	543254325		Smith, John	Remove	36703	no longer practicing	Missing Reason
sicialish anniy medicine.	432143214	•	Silicity Solili	Add	98765	improperly listed in NPPES da	
	432143214			Add	98765	improperly listed in NPPES da	
	432143214	3		Add	98765	improperly listed in NPPES da	ta Mismatched Taxonomy
	432143214	3		Add	98765	improperly listed in NPPES da	eta Valid (no taxonomy)
	400707046	2. T F S	Provider type Taxonomy Cod Provider Type Supplied	le NOT require taxonomy def	ed, but must		Nation (Control of the Control of th
ysicians:Family Medicine: ysicians:Family Medicine: ysicians:Family Medicine: ysicians:Family Medicine:	100308461	3. F	Reason is supp	olled for All			Valid Valid Valid Valid Valid
ysicians:Family Medicine:	100383146	2	McKenzie, Allan				Valid
ysicians:Family Medicine:	100383146	2	McKenzie-002, Allan				Valid
ysicians:Family Medicine:			Murad-002, Sikandar				Valid
ysicians:Family Medicine:			Young, Tim				Valid
ysicians:Family Medicine:			Young, Timothy				Valid
			Watkins Brown, Felicia				
sicians:Family Medicine:							Valid

When is an entry invalid?



E		F	G	Н	I	J	К
	* NPI		Name	* Action	* NAIC	* Reason	
alization	NPI of provice * Required for addition	der for proposed	Name of provider	Proposed action: Blank - no action Add - add this provider to the type Remove - remove this provider	Issuer's NAIC making requested action * Required for all actions	Reason for proposed action * Required for all actions	Validation
hysicians:Family Medicine:	654365436	5	Jones, James				Valid
hysicians:Family Medicine:	543254325		Smith, John	Remove	98765	no longer practicing	Valid
hysicians:Family Medicine:	543254325		Smith, John	Remove			Missing Reason
	432143214	3		Add	98765	improperly listed in NPPES data	Valid
	432143214			Add	98765	improperly listed in NPPES data	Bad Provider Type
	432143214			Add	98765	improperly listed in NPPES data	Mismatched Taxonomy
	432143214	3		Add	98765	improperly listed in NPPES data	Valid (no taxonomy)
	2. Ta 3. N		Provider type i Provider type i Taxonomy doe NPI missing Reason missing	s not match p	provider type		
hysicians:Family Medicine:	100303816	7	Golden, Kimberly				Valid
hysicians:Family Medicine:	100308461	7	Hart, Roderick				Valid
hysicians:Family Medicine:	100380332	1	Turner, Kenneth B				Valid
hysicians:Family Medicine:	100380587	0	NULL				Valid
hysicians:Family Medicine:	100383146	2	McKenzie, Allan				Valid
hysicians:Family Medicine:	100383146	2	McKenzie-002, Allan				Valid
hysicians:Family Medicine:			Murad-002, Sikandar				Valid
hysicians:Family Medicine:			Young, Tim				Valid
hysicians:Family Medicine:			Young, Timothy				Valid
			-				
hysicians:Family Medicine:	100389357	7	Watkins Brown, Felicia				Valid

Contact Us!



If you have any questions, however minor, please do not hesitate to contact your Compliance Officer.

Correct data submission saves the Department time!

Insurance.RHLD@arkansas.gov





